

WORK PROGRAMME 2019/20

AUDIT COMMITTEE – 7 NOVEMBER 2019

Resolution Required

1. Work Programme

- 1.1 This report covers the Work Programme for 2019/20.
- 1.2 The Committee's terms of reference are set out at the front of the agenda.

2. Future Meetings

- 2.1 Meetings of this Committee have been scheduled in the Council's Diary on the following dates:-
- **19 March 2020**

- 2.2 Details of the Work Programme for future meetings are as follows:

| March 2020 | | |
|---|--|--------------------------------|
| Value for Money Statement 2017/18 | External Auditors (KPMG) | Report |
| Annual Audit Letter 2017/18 | External Auditors (KPMG) | Report |
| Report on Statement of Accounts for 2018/19 | External Auditors (BDO) | Report |
| Annual Audit Letter 2018/19 | External Auditors (BDO) | Report |
| Corporate Risk Management | Internal Audit Manager | Report |
| Corporate Risk Register | Head of Service - as appropriate | Updates on target dates missed |
| Anti-fraud, bribery and Corruption Strategy | Internal Audit Manager | Report |
| Internal Audit Annual Plan 2020/21 | Internal Audit Manager | Report |
| External Audit Annual Audit Plan 2019/20 | External Audit (BDO) | Report |
| Committee's Work programme for 2020/2021 | Internal Audit Manager/Chief Finance Officer/Audit Committee | Work Programme |

- 2.3 Any topics identified during consideration of the business at this meeting will need to be included in the above Work Programme.
- 2.4 Other issues Members wish to raise for consideration at the next or any future meeting and agreed by the Committee, may be included in the Work Programme.

- 2.5 External audit may have one or two reports that arise from time to time which are not possible to predict in advance but will be incorporated into the Work Programme or appear on the agenda as appropriate.
- 2.6 Managers may be required to attend the Committee, similarly to that resolved in Minute No. 227/06, to explain why they have not implemented the recommendations of the Head of Audit Services. It is not possible to predict these circumstances but they will be dealt with as and when they arise either by incorporating into the Work Programme or appearing on the agenda as appropriate.

3. Resolution

The Committee is asked to consider and approve the Work Programme as submitted and/or amended at the meeting.

Contact: Punita Talwar, Internal Audit Manager (01784) 446454

Report Author: Chris Curtis, Committee Manager (01784) 446240